



Site and Venue Hire

Costs and Conditions of Use

for Weddings, Family Events and other Ceremonies

General

There are a limited number of sites available for hire. Selecting one must be done in consultation with the Site Hire Officer.

Our public liability insurance policy limits the coverage of the number of people at an event. Numbers exceeding 500 will attract an insurance cost

We do not hire chairs or marquees.

The Arboretum is open to the public daily from 9am to 8pm during daylight saving and 9am to 5pm the rest of the year. For private functions these hours may be varied but only by prior arrangement.

The Arboretum is owned by its members. We depend on volunteers for much of our work and the support of the community for much of our funding. We hold a living collection of plants, each one of them important to us, please respect them.

Hiring Costs

Education Centre: Available for hire at \$50 (inc GST) for a half day and \$100 (inc GST) for a full day. Folding tables and chairs are included in the price.

Picnic Area: Marquee site(s) may be hired. Cost commences at \$250 (inc GST) for the day and rises with the area hired and the period the marquee is erected. There is also a damage or cleaning deposit of an additional \$50 (inc GST).

Rotundas: The rotundas are priced for hire as follows:

Rotunda 1 north of the Picnic Area with no facilities, \$50 (inc GST);

Rotunda 2 in the Picnic Area with glass windbreak and electric BBQs, \$200 (inc GST); and

Rotunda 3 west of the Carpark with glass windbreak and electric BBQs \$200 (inc GST).

Rotunda Hire Conditions

Rotunda hire entails the following benefits and obligations:

- "Reserved for Private Function (NAME)" billboards will be displayed in your chosen rotunda.
- You will have exclusive use of the reserved rotunda.
- Hire includes the adult entry fee for your guests.
- In rotundas 2 & 3 you have exclusive use of the two standard picnic ground coin operated barbeques. Please bring enough one dollar coins. Inserting other items will jamb the mechanism. Do not rely on obtaining coins from the Kiosk because the operating hours vary. Do not expect to cook for 20 – 25 people in one timed sequence.
- Tables are not to be dragged across the sealed concrete surface.

Weddings

The standard site hire fee for weddings is \$400, to be paid at the time of booking. We reserve a Rotunda for the ceremony time, in case of inclement weather.

Site areas may be decorated. Use of flags, arches etc. are to be discussed with the Site Hire Officer.

The tossing of **confetti is not allowed**. Bubbles, rice or natural flower petals may be used. The whole site is available for bridal photographs.

Rotundas for a reception may be booked and/or marquee site(s) may be hired for additional fees (see above). Payment is to be made with the standard site hire fee.

Parking

Our main carpark will accommodate 60 vehicles. **Please arrange for** one of your party to ensure that cars are parked close together to maximize parking. **Please advise us if overflow parking is required. Vehicles must leave before the applicable closing time unless by previous arrangement. No parking is allowed in the entry driveway or on the internal road, Bridal Parties excepted.**

Children

Children must be under adult supervision at all times. We are a “Land for Wildlife” site, so all native animals, including all native birds, are protected.

Rubbish

The Arboretum is a bin free venue. **It is the responsibility of the hirer to remove all rubbish generated by the hiring party from the site at the end of the activity. Please come prepared for this.**

Animals

Animals **are only allowed at hire events with prior approval and subject to conditions.** Consult the Site Hire Officer for more information.

To contact us: E tasarb@tasmanianarboretum.org.au

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Thank you for using the Tasmanian Arboretum as your venue.